

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, December 15, 2022, at the District Office, Delta, Utah.

Meeting convened at 1:00 pm

Call to Order

The President of the Board called the meeting to order at 1:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #13.

Members in attendance:

Members in  
Attendance

Todd E. Holt, President  
David E. Lund, Vice President - Absent  
Joyce C. Barney, Member  
Adam R. Britt, Member  
Jennifer Finlinson, Member  
David V. Styler, Superintendent  
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David Styler

Pledge of Allegiance: David Styler

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of  
Education Work  
Session

1. Review and Discuss Action Items
2. Policy Considerations

1st Reading

Policy 4420 – Grievance Procedures for Employees  
Policy 6050 – Extended Student Travel  
Policy 6102 – Student Drug Testing Policy  
Policy 7010 – Public Relations  
Policy 7040 – Parent Involvement

2nd Reading

Policy 5075 – Curriculum Elective Instruction – Driver Education

3rd Reading

Policy 5130 – American Heritage in the Curriculum

3. Review of Superintendent and Business Administrator
4. Review of Board Handbook
5. Review of Governor’s Proposed Budget

6. Legislator visits and discussions: Senator Owens and Senator Vickers
7. USBA Power-up Review
8. Realignment Information

Member Barney made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2022-2023 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Finlinson, with the voting as follows:

Closed Executive Session

Member Barney	Aye
Member Finlinson	Aye
Member Holt	Aye
Member Britt	Aye

Member Britt made a motion to return the meeting to a Regular Session, seconded by Member Barney, with the voting as follows:

Regular Session

Member Britt	Aye
Member Barney	Aye
Member Holt	Aye
Member Finlinson	Aye

Time of the Closed Executive Session was from 1:10 pm to 1:30 pm.

Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2022-2023 school years) as provided for in Utah Code: 52-4-205(1)(a).

Certification

\_\_\_\_\_  
Todd E. Holt, President

\_\_\_\_\_  
Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held November 10, 2022 were approved by a motion from Member Barney, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

President Holt expressed appreciation for those who came to the prior month's meeting.

Superintendent Styler's Report

Superintendent Styler's Report

Superintendent Styler expressed his feeling that an appropriate balance was found with dealing with materials in school libraries which may contain inappropriate material.

He also mentioned that the two Board Members elect had attended a Board Member training put on by the USBA. He reminded the Board of the Special Board Meeting to be held on January 4, where Sarah Richins and Tiffany Nelson will be sworn in as Board Members of the Millard School District Board of Education.

Business Administrator Report

BA Report

- Final Audited Financial Statements for the Period Ended June 30, 2022
- Single Audit Compliance Report

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /  
Approval of  
Financial Reports

Payment of bills from check #23797 to check #23948, inclusive, and ACH #849 through #892 inclusive, Zions First National Bank, along with the financial reports from General Accounts.  
Exhibit #14.

Substitute Teacher Requests

Substitute  
Teacher Requests

Shayla Patton – Delta

Substitute Bus Driver Requests

Substitute Bus  
Drivers

Kris Olcott                      Skip Gordon  
Howard Webb                  Luke Beckstrom  
AJ Hutchins

Adult High School Diplomas

Adult High  
School Diplomas

David Glatzer

Early Graduation Requests

Early Graduation  
Requests

Delta High School

Kayleen Viers – Senior / 28 credits (Regular)  
Kailey Johnson – Senior / 28 credits (Regular)  
Alyssa Henderson – Senior / 28 credits (Regular)  
McKade Peterson – Senior / 24 credits (Basic)

Personnel Items

Personnel Items

Letters of Resignation

Letters of  
Resignation

Teigyn Bunker – DNES Instructional Assistant  
Shaylyn Hickman – MHS Instructional Assistant

Recommendation for Various Positions

Recommendation  
for Various  
Positions

Betsy Lee – DMS Head Custodian  
Jennifer Rowley – DNES Instructional Assistant  
Amanda Murray – DHS Full-Time Custodian  
Maria Jones – DHS Instructional Assistant  
Rebecca Bond – FES Instructional Assistant

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney, and carried unanimously by the Members of the Board.

Information Items

EskDale High School Christmas Banquet

December 15-16, 2022  
5:30 pm / 6:30 pm NV/UT  
Shiloah Community Center

Utah School Boards Association Annual State Conference

Thursday – Saturday / January 5-7, 2023  
Little America Hotel  
Salt Lake City, Utah

American Association of School Administrators Conference

February 16-18, 2023  
San Antonio, Texas

National School Boards Association Annual Conference

Friday – Monday / March 31 – April 3, 2023  
Orlando, Florida

Action Items

Approval of Policies

Policy 5075

Member Barney made a motion to approve the policy, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Policy 5130

Member Britt made a motion to approve the policy, seconded by Member Barney, and carried unanimously by the Members of the Board.

School Community Council Exemption for Garrison Elementary

Member Barney made a motion to approve the exemption, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Building Rental Fee Waiver – The Blue Notes

Member Britt made a motion to approve the rental fee waiver, seconded by Member Barney, and carried unanimously by the Members of the Board.

Employee Request for Unpaid Leave

Ms. Tammie Bean has requested an unpaid leave of absence to care for an ailing family member.

Member Barney made a motion to approve the request, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Employee Maternity Leave Request

Mrs. Grace Anderson, a DHS Instructional Assistant, has requested maternity leave from January 16, 2023 through March 24, 2023. She is also requesting an additional three sick days as provided by Policy 4240.

Member Barney made a motion to approve the request, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Information Items

EskDale  
Christmas  
Banquet

USBA Annual  
Conference

AASA Annual  
Conference

NSBA Annual  
Conference

Action Items

Approval of  
Policies

School  
Community  
Council  
Exemption

Building Rental  
Fee Waiver

Employee  
Request for  
Unpaid Leave

Employee  
Maternity Leave  
Request

Special Board Meeting – January 4, 2023 – Oath of Office to New Board Members

Special Board Meeting

Member Britt made a motion to approve the Special Board Meeting, seconded by Member Finlinson, and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Joyce C. Barney – Member of the Millard School District Board of Education

Board Member Joyce C. Barney was honored for her service on the Millard School District Board of Education. Mrs. Barney’s term of service was from January 1, 2019 through December 31, 2022. Thanks were expressed for her service to the students, staff, and parents of the Millard School District.

Todd E. Holt – Member of the Millard School District Board of Education

Board Member Todd E. Holt was honored for his service on the Millard School District Board of Education. Mr. Holt’s term of service was from January 1, 2015 through December 31, 2022. Thanks were expressed for his service to the students, staff, and parents of the Millard School District.

Member Barney and Member Holt were each presented with a School Bell commemorating their service.

Communications for Board Members

Communications for Board Members

School Newsletters:

- Delta North Elementary School’s “Bulldog Bulletin” – December 2022
- Delta North Elementary School’s Spanish Bulletin – December 2022
- Fillmore Middle School’s December 2022 Newsletter

Board Member Comments

Board Member Comments

Member Britt mentioned the honor it was to work with both Member Holt and Member Barney through the years. He expressed his appreciation for the friendships he has with each of them. He also expressed thanks for their service to the community and for the love they have for the children of the District.

Member Finlinson mentioned how much she will miss both Member Holt and Member Barney. She expressed appreciation for their knowledge and expertise and how she has valued their friendship.

Corey Holyoak expressed his appreciation for the wonderful support he has felt from Member Holt and Member Barney during his first year as the Business Administrator for the District.

Superintendent Styler expressed appreciation for the unique talents and experience that both Member Holt and Member Barney have brought to the School Board. He also expressed his thanks for their support and for their service to the District through the years. Additionally, he mentioned his appreciation for the support that Member Holt and Member Barney’s spouses have each provided.

Member Barney expressed that she felt honored and privileged to serve the Millard School District. She appreciated the opportunity to learn what goes on behind the scenes in the education of the community’s children. She shared highlights of her service on the Board. She also expressed appreciation for the experiences she has shared with the other Board Members, and she mentioned how much she values the friendships she has with each of them.

Member Holt also expressed his appreciation of being able to see the other side of the education system and to see all that goes into helping teachers succeed at instructing the children of the District. He shared highlights from his service on the Board, and he mentioned that he appreciates all the support he has received from the administrators. He also mentioned he was grateful to work on a Board

with members that share the same core values. He expressed appreciation for each of the Board Members he has worked with and mentioned that he considers them all his friends.

Public Comment

Public Comment

Nanelle Holt mentioned that from her perspective of working in a school, the outgoing Board Members have done a great job. She expressed her appreciation for them.

A special meeting of the Millard School District Board of Education will be held on Wednesday, January 4, 2023, at 12:00 pm, at the District Office, 285 East 450 North, Delta, Utah. The purpose of the meeting will be to administer the Oath of Office to new Board Members and to elect a new President and Vice President of the Board.

Special Board Meeting

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, January 12, 2023, at 1:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Regular Meeting

Meeting adjourned at 2:30 pm.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator